



asdon
dictation

Digital Dictation Speech Recognition Transcription Services

Professional Solutions



asdon
group

CONNECTING PEOPLE

With Technology

AT ASDON, WE BELIEVE IN THE POWER OF SIMPLICITY.

The digital dictation solution we offer is developed to make your dictation workflow user-friendly to improve your day-to-day working life by streamlining the communication between the author and the typist.

With speech-to-text solutions, the needs of all users in a dictation environment are met. We are proud of our outstanding reputation for quality and reliability.

As Northern Ireland's exclusive Philips Master Centre we provide the only full solution for all speech-to-text needs, such as software, hardware, and services. Practical technology, sophisticated yet simple, allows you to enhance your working environment and simply work smarter.

We are committed to finding you the best professional dictation solution for your business and will advise on the best system for your individual requirements, along with our outstanding installation, configuration and support services the team at Asdon offer a complete solution.

"Productivity is being able to do things that you were never able to do before"

Franz Kafka



WORKFLOW SOLUTIONS

As Individual as You

We know that no two organisations are alike. Therefore, our range of professional dictation solutions builds on established best practice. It combines them with its customisable features and settings for individual needs and requirements.

We follow a simple philosophy. Our solutions support every dictation scenario. This concept is the key to letting you work the way you want – and to providing individual solutions to the diverse requirements that are typical in enterprise-wide workflows.

Our Digital Dictation solutions extend beyond simple recording and transcription. They redefine the role of dictation in your organization. Letting digital speech processing fuel your workflow will result in new levels of business performance.

Efficient document creation has one thing in common across all industries: a two-tier workflow with an author dictating and an assistant transcribing. Our systems cover various transcription requirements and can be customised to your needs.

All tasks – from voice recording, speech recognition, document creation, editing and correction to file handling, archiving and assigning meta data or comments to dictation files – are managed within the same application framework.

We recognise the importance of offering practical technology specifically developed to benefit your company and the people who work in it. We believe in solutions rather than products, perfectly adapted to their surroundings. All our solutions can be integrated with Microsoft Outlook and FTP Web Services for flexible distribution of your work.

ASDON, SERVICE YOU CAN BELIEVE IN

No organisation can afford to suffer downtime from their technology solutions, our qualified engineers offer a premium managed service which includes the following:

- Unlimited Help desk - Telephone, Email & Remote
- 24/7 Online Call logging access
- Secure Remote Assistance
- Multi-Disciplined & Certified Engineers
- Priority Response
- Dedicated Account Management
- Annual Systems Review
- Site Administration Training for Key Personnel

OPTIONAL

- Equipment Disposal Service - WEEE Compliant
- Out Of Normal Hours Support
- Asset Tagging Service
- Hardware Support
- Loan Equipment



LET OUR SOLUTIONS

Work for You

Digital Dictation solutions from Asdon let you decide for yourself how you want to work.

Whether you are a large enterprise or an SME - we connect people with technology as the basis of a smart document creation process.

DICTATE ANYWHERE

Our workflow tools enable you to transcend all geographical boundaries, securely connecting headquarters with its subsidiaries, branches with home offices, and mobile users with their typist.

Benefits for the entire organisation include convenience for authors, transparency for typists and control for office managers.

TRANSCRIPTION SERVICES

We provide a highly accurate and confidential typing service which will cater to all deadlines and most importantly all transcriptions will be supplied without any files leaving your organisations network, using our closed loop service - ensuring complete data security compliance.

ANALOGUE VS DIGITAL

By switching over to a digital dictation workflow, companies can increase their efficiency and improve productivity thanks to automatic forwarding of the voice file and makes it easier to edit dictations.



WE DO OUR JOB WELL

So You Can Do Yours

As a Philips Preferred Partner we are proud to offer the leading dictation devices in the industry.

SPEECHMIKE AND SPEECHMIKE AIR

Whether in a small office or a large, networked facility, the SpeechMike has been the accepted standard for PC dictation since 1996 and Philips continues to make history with the introduction of the redesigned SpeechMikes – incorporating a new, ergonomic design and the latest technological advancements.

- **Boost Your Productivity**

The third generation SpeechMike is the evolution of the successful SpeechMike range. The new look and feel makes PC-based digital dictation an exciting experience.

- **Designed Around You**

Improved ergonomics optimised for heavy-duty use provide new comfort thanks to close cooperation with professional end users, the SpeechMike is a milestone in customer-driven product development.

- **Outstanding Results Guaranteed**

The SpeechMike offers superior audio quality for accurate speech recognition results while enhancing your productivity with comfortable ergonomic design.

- **Efficiency Is Wireless**

For people who do not compromise, SpeechMike Air presents the perfection of the world's number one dictation microphone. The highly professional PC microphone takes desktop dictation to a new level, no longer restraining you with a cord.

- **Ergonomic. Innovative. Reliable.**

The SpeechMike Air delivers excellent speech recognition capabilities and refined ergonomics for convenient operation. Go for the undoubted benefits of the SpeechMike Air: Pure, timeless design featuring outstanding ergonomics and sophisticated functionality. Innovative technology for maximum mobility. Superb recording quality delivering accurate speech recognition results. There is no need to settle for less than perfection.



DIGITAL POCKET MEMO

- **Intuitive Voice Recording**

The Philips Digital Pocket Memo sets new standards in terms of usability and looks.

The asymmetrical and ergonomic design translates into unparalleled user friendliness when recording dictations.

- **Tailor Made**

Specifically tailored to the professional's needs, its advanced technology ensures crystal-clear sound quality through the DSS Pro encoding standard, file encryption with pin code protection, and rapid charging via USB. All packed in a robust full metal casing.

- **Sophisticated**

Sophisticated features such as smart button operation, the Voice Command function and one-touch keyword assignment emphasize Philips' commitment to state-of-the-art digital dictation technology. And they still allow you to continue working the way you're used to.



"Technology gives us the ability to reduce the barriers of time and distance"

Emily Greene Balch

EFFICIENCY ON THE GO

The SpeechExec mobile solution range turns your mobile devices into wireless digital dictation recorders. Imagine the numerous new possibilities for organizing your firm's document workflow, for example from a BlackBerry smartphone to the typist's foot pedal.

The ability to securely send dictation files from anywhere at any time allows you to manage your time more productively.

Our Citrix and Terminal Services compatible solutions create even more flexible options to ensure your work does not have to be limited to your office.



ACCESSORIES THAT SET STANDARDS

No organisation can afford to suffer downtime from their technology solutions, our qualified engineers offer a premium managed service which includes the following:

FOR A SMOOTH AND FUTURE-PROOF WORKING ENVIRONMENT

The SpeechExec Pro Transcription Set is a powerful and user-friendly digital transcription system that turns your computer into a highly sophisticated transcription machine.

The software, together with the professional accessories, streamlines communications and allows you to organize recordings clearly and transparently, providing a whole range of benefits to the busy typist.



SPEECH RECOGNITION

Because life is complicated enough

You cannot afford to ignore new technologies, and you don't have to! With a flexible speech recognition connection, our solutions ensure that your organisation is ready for the future and equipped for all scenarios.

STAY FLEXIBLE

Decide for yourself when and to what extent you want to incorporate speech recognition into your work methods. Whether it's providing relief to your typists, flexibly creating documents for yourself on the fly, or speeding up your processes – the choice is yours. We will support you in this.

Some of the benefits that can be realised by using this technology include:

- Dictate documents - three times faster than typing
- Speed document turnaround by streamlining your transcription workflow
- Control your computer desktop and applications by voice to get more done in less time
- Create time-saving macros to automate routine business tasks for additional productivity gains
- Achieve fast ROI - often in as little as one year.



THE ADVANTAGES OF DIGITAL DICTATION

1. Digital files can be quickly and safely downloaded to a PC where they can be transcribed or distributed electronically.

Tapes must be rewound and manually transported or couriered from the author to the transcriptionist, contributing to delays in document turnaround time, adding unnecessary expenses and increasing the possibility of lost or damaged tapes.

2. Digital uses optic technology that produces consistently clear sound quality - every time - with no degradation after heavy usage.

Tapes come in contact with the recording head in both the recorder and the transcription unit. Thus, over time, they wear out and affect the sound quality.

3. Digital files can be safely and easily stored on a hard drive, making archiving and retrieval simple.

For instances where the original dictation must be archived, the tape itself must be stored, creating storage space issues and increasing the possibility of tapes becoming lost, damaged or mislabelled.

4. Digital dictation job access is as instantaneous as it is to skip from one voice mail message to the next.

For the author or transcriptionist to rapidly locate dictations on tapes, they must rewind or fast-forward the tape, a slow and imprecise process.

5. Digital voice files are compatible and speech-recognition ready.

With tape, there is no possibility of incorporating speech recognition.

6. If requirements demand it, digital recording time can exceed 100 hours per card.

Recording capacity is limited with tapes. The longer the tape recording time, the thinner the tape becomes, increasing the possibility of it weakening or breaking during a critical dictation.

7. With digital, demographics (author name, dictation subject matter, work type, etc.) can be captured automatically or entered "on the fly" on the unit itself, where they are permanently attached to the dictation.

No job demographics can be captured with tape-based units.

8. Digital dictation allows the author to mark certain jobs "open" and, after transfer of completed jobs, keep and continue to work on "open" jobs.

When a tape is given to the transcriptionist, the author cannot make any additions or changes to the dictation.

9. Digital dictation allows patient/client demographics or other job information to be captured through an optional barcode reader and automatically associated with the dictation.

No bar code information can be captured when using tapes.

10. Digital units display the time, date, author name, job length, total recorded time length, total time available and multiple work or job types.

The information offered on tape-based recorder displays is limited.

11. Digital units have the capability of using a docking station that automatically downloads dictations and recharges the unit.

With tapes, batteries must be recharged or replaced often and tapes must be manually removed and delivered to the transcriptionist.

12. Distributing digital work to a transcriptionist is as easy as forwarding an e-mail file, dramatically reducing turnaround time.

Distributing dictation tapes among transcriptionists is a manual process and dependent on the physical transport of the tape.



Preferred Partner



PHILIPS

Certified partner 2015
Professional dictation solutions



OLYMPUS



Please contact one of our
experienced consultants for
further information.

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